

STUDENT EMPLOYMENT OPPORTUNITY

Parks Canada is looking for youth for jobs this year! The Youth Employment and Skills Strategy is a Federal Government jobs initiative targeted at young Canadians aged 15 to 30. It supports the creation of job opportunities, with a particular focus on young people facing barriers. The purpose is to increase employment for youth, enabling them to gain work experience, to develop skills, and to extend their networks. Parks Canada is really excited to participate in this initiative, and youth can make a difference in our national parks, national historic sites and our sites across Canada! Parks Canada is committed to being a diverse and inclusive workplace by embracing this initiative, and encourages applications by youth facing barriers to employment, in particular Indigenous, visible minorities, and persons with disabilities.

Position Information	
Position Title	Student Digitization Technician(s) Student Conservation Technician(s)
Locations	Fortress of Louisbourg National Historic Site (Nova Scotia)
Type of Employment	Temporary
Duration	May 2021 to September 2021
Rate of Pay	\$15.40 to \$18.19 per hour (The rates of pay are determined at the initial appointment stage and current academic level of the student)
Work Profile	<p>Work Environment: Parks Canada is a federal government agency responsible for the protection and presentation of Canada's outstanding natural and cultural resources through a system of national parks, national marine conservation areas and national historic sites in all regions of Canada.</p> <p>Duties: Student Digitization Technician(s) The Student Digitization Technician is a dynamic student who can assist in the scanning of documents located at the Fortress of Louisbourg.</p> <p>Student Conservation Technician(s) The Student Conservation Technician will provide assistance in maintenance of historical collections located at the Fortress of Louisbourg. The successful candidate may be required to travel.</p>

Staffing Process	
Who can apply	<p>To be eligible to the YESS, you must be:</p> <ul style="list-style-type: none"> • Between 15 and 30 years old • Canadian citizen, permanent resident or legally entitled to work in Canada • In addition, preference may be given to candidates who self-identify as, Indigenous, visible minorities or persons with disabilities, as well as youth facing barriers to employment. As such, we encourage you to self-identify in your application. <p>Are you 30 or younger? Do you face barriers to employment as a person with a disability, due to your academic or social-economic status, race, gender identity, or for other reasons? Are you out of school? If you answered yes to any of these</p>



	<p>questions, and are legally entitled to work in Canada, then Parks Canada would like to talk to you! We have temporary opportunities to allow you to build your work experience and we would be happy to contribute to your employment journey! If you are interested in this job opportunity or know of someone that would be, please apply or spread the word. We want to count you among us!</p>
--	---

General Information

Selection Process Number	2021-CAP-CBFU-STD-0056
Closing Date	Applications must be received on or before April 29, 2021 (11:59 PM Pacific Time)
Submit your application to:	<p>Elwyn Peters</p> <ul style="list-style-type: none"> • By e-mail at pc.dotationugicb-cbifustaffing.pc@canada.ca OR • By fax to 902-733-2362 OR • On-line at GC Jobs: Ref. no: CAP21J-019327-000062
Your application should clearly demonstrate that you meet all the requirements for the position and must include:	<ul style="list-style-type: none"> • your résumé • cover letter (1000 words maximum) • contact information for 2 references.

Statement of Qualifications

In order to be considered, your application must clearly explain how you meet the following qualifications (essential qualifications)

Essential Experience	Experience working with technology
The following will be applied / assessed at a later date (essential for the job)	
Language Requirement	English essential
Essential Abilities	Ability to carry out instructions accurately and efficiently
	Ability to work alone or as part of a group
	Ability to pay attention to detail
	Ability to problem solve and work under minimal supervision
Personal Suitability	Makes things happen
	Communicates effectively
	Takes responsibility
The following maybe applied / assessed at a later date (may be needed for the job)	
Conditions of employment	Reliability Status security clearance

Selection Process Notes

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

Parks Canada is committed to the principles of diversity and employment equity under the Employment Equity Act, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Aboriginal peoples, persons with disabilities and members of a visible minority group to self-identify in their cover letter.



For tips to navigate the application process step by step, refer to the following site:
<https://www.youtube.com/watch?v=oGW7P3g9hhI>.

The Parks Canada Agency is established as a separate employer in the Federal Public Service under the Financial Administration Act. Persons appointed to the Agency continue to be part of the Public Service. The Parks Canada Agency operates under its own human resources framework outside of the Public Service Employment Act and in line with values of fairness, competence and respect, and its operating principles.

In accordance with paragraph 8(2)(a) of the Privacy Act, information or material, whether provided directly by the candidate or otherwise obtained by the selection board, used during the selection process for the purpose of assessing a candidate may be used as part of the selection review and recourse processes. Such relevant information may be provided to third parties, such as other candidates or their representatives, who have a legitimate reason to be aware of that information.

Persons who are in receipt of a Canadian Government Public Service pension and are considering this employment opportunity with the Parks Canada Agency, should contact the PWGSC Public Service Pension Centre (1-800-561-7930) in order to determine the impact of an appointment on their pension benefit entitlements.

Please submit your completed application, including all of the above-mentioned documentation. Failure to do so may result in your application being rejected.

Communication for this process will be sent via email. Applicants MUST check their e-mail accounts frequently as there may be a deadline for responses. It is the responsibility of the candidate to ensure accurate contact information is provided and updated as required. Candidates who apply to this selection process should include an email address that accepts email from unknown users (some email systems block these types of email). Please note that we will have to consider that you are no longer interested in participating in the selection process and that you have withdrawn your candidacy should you not provide us with an up-to-date email address or respond to our communications. If you need to communicate with us during any stage of this process, please indicate the selection process number in the subject field of your email.

Persons are entitled to participate in the appointment process in the official language of their choice.

All communication relating to this process, including email correspondence, may be used in the assessment of qualifications.

Travel cost for individuals who are not Federal Public Servants will not be covered.

We thank all those who apply. Only those selected for further consideration will be contacted.