

Writing advisors can help students improve their writing skills and understand what is expected for university-level writing.

Popular help topics

citation

points of grammar and punctuation

organizing ideas

incorporating research

understanding assignment instructions

brainstorming and pre-writing

Booking a Writing Centre Appointment

- Visit the Writing Centre webpage at www.cbu.ca/writing-centre.
- Click “Book an Appointment.”
- Log in with your institutional username and password.
- Click on the white rectangle of the appointment time you want to book.
- Fill out the appointment form. Here’s where you can choose from three different appointment types: **in-person**, **Microsoft Teams**, or **written comments**. You can also upload a draft, your assignment instructions, and any other relevant documents as attachments to your appointment booking.
- Click “Create Appointment.”

Types of Writing Centre Appointments

In-person

(for individual or group appointments)

You’ll meet with an advisor face-to-face in the Writing Centre to discuss your writing and questions.

Microsoft Teams

(for individual or group appointments)

An advisor will send you a meeting invitation through MS Teams prior to your appointment time. Then, you’ll join the online meeting and discuss your writing and questions with an advisor virtually.

Written Comments

(for one student’s writing only)

You’ll provide a draft of your own writing before your appointment begins (attach the MS Word file to your booking or email it to the Writing Centre’s email address). An advisor will add feedback in the margins of your draft and upload it to your appointment-booking at the end of the appointment time for you to download at your convenience.

Student Testimonials

“This is a great resource! I’m really glad I made an appointment.”

“Super helpful with a lot of great suggestions and tips.”

“The writing centre is extremely useful and I plan to use it for all of my papers. I’ve always been provided excellent feedback to help strengthen my writing.”

“My writing advisor showed me the writing tools to formulate my research paper and how to break things down for understanding and clarity. Thankful for their expertise.”