~ SCHOOL LETTERHEAD ~

LETTER OF ATTESTATION

Instructions

The letter of attestation for employment experience must include all of the following points and is to be submitted on the employer's letterhead.

General:

- Name of applicant
- Full postal address of applicant (including post code)
- Name of employer
- Address of employer (including postal code, telephone and fax numbers)
- Name of supervisor (including telephone, fax and email address)
- Position of supervisor

Information regarding the applicant:

- Current contracted position and dates of applicant's employment
- Supervisor's attestation of willingness to allow teaching position to serve as practicum hours
- Supervisor's attestation of willingness to serve as the onsite practicum supervisor
- Signatures:
 - Signed and dated by the applicant
 - Signed and dated by the supervisor

• Please scan your completed documentation and submit with your online application.