Post Approval Monitoring Program

Administrative Information

Origin:	The CBU Animal Care Committee	Issuing Authority:	CBU ACC
Responsibility:	The Animal Care Committee	First Approved:	
Subject:	Post Approval Monitoring Program	Last Reviewed:	
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Supersedes:	N/A	Next Review:	

Purpose

To describe the post approval monitoring (PAM) program at CBU.

Policy

The Canadian Council on Animal Care (CCAC) requires that CBU establish procedures for post-approval monitoring (PAM) to ensure protocols are applied in practice as approved in principle by the ACC and that facilities meet CCAC and ACC requirements.

Responsibility

ACC, consulting veterinarian, Principal Investigator and their research staff.

Process

The goal of the PAM program is to provide assurance to the ACC, the consulting veterinarian, and senior administration that all research involving animals is being carried out as described in the animal use protocol (AUP) approved by the ACC. The PAM program will improve communication between the ACC, consulting veterinarian and animal using researchers and staff. As well, in a collaborative approach, detect and work to correct breaches in ACC policy and ensure proper following of procedures, AUPs, and SOPs by all animal users.

The PAM Program at CBU involves both a scheduled visit by a team of ACC members and the consulting veterinarian, as well as regular annual site visits from the ACC. Following approval of a new AUP, ACC members will schedule a visit to the animal facility to perform a PAM inspection.

PAM visits

At PAM visits, through conversations with animal users and observing daily activities, the ACC:

- Ensures that the content of SOPS is translated into the practices.
- Ensures animal users properly carry out procedures, and have the appropriate environment and /or instrumentation to do so.
- Ensure that end points and interventions approved by the ACC and described within AUPs are applied to avoid unnecessary distress to the animals.
- Ensure all issues of animal care and breaches of AUPs are immediately brought to the attention of the consulting veterinarian and ACC.

PAM Checklist

- PAM inspections also require the completion of the [PAM checklist for lab-based research](#).
- ACC members performing the inspection are to complete the checklist during the lab visit and any issues discovered during the completion of the checklist are brought to the attention of the ACC and consulting veterinarian.
- Required actions are determined by the ACC and communicated to the Principal Investigator (PI) of the lab. The PI must address the required action in a manner satisfactory to the ACC.

Other Animal Facility Visits

- ACC must also visit each animal facility on campus for a site inspection annually. At annual visits, animals are inspected under routine housing and/or when undergoing procedures, and there is meant to be discussion with the researcher regarding issues relating to the AUP, including endpoints and intervention point application.
- The ACC can cross check their findings with the current AUPs involving these facilities. Significant concerns arising from or breaches of an AUP detected during site visits are brought to the attention of the ACC by way of an Incident Report.
- The Consulting Veterinarian performs site visits of each animal facility at least once per year. These site visits can be scheduled or non-scheduled visits.
- The Consulting Veterinarian may exercise their authority to access all locations to which they are entitled, and the Animal Welfare Assessment Checklist is used to guide the visit.
- The Consulting Veterinarian prepares a report for submission to the ACC Chair for ACC records. The report may include recommendations, and the ACC must ensure that any recommendations and/or action items resulting from the site visit report be addressed in a timely and efficient manner.